



# MEMO

**TO: Jay-Bee Production Royalty Owners**

**FROM: Jay-Bee Production New Jersey Office**

**RE: Additional Owner Services**

We are now offering ACH automatic direct deposit of your royalty monies. This service gives you the convenience of:

- Availability of your royalties in your bank account on the 17th of the month
- No checks being delayed or lost in the mail
- No trips to the bank

**This service requires the following:**

- An e-mail address submitted to Jay-Bee through our owner-dedicated e-mail account [owners@jaybeeoil.com](mailto:owners@jaybeeoil.com). *Without a valid e-mail account you will not be eligible for this service as a statement (check stub) will be e-mailed to you.*
- Completion of the Authorization Agreement for Automatic Direct Deposit (ACH Credits)
- A VOID check or bank documentation (if using a savings account)

**We anticipate this implementation of this service going live in May 2016.** For any questions regarding this service, **please call 908-686-7996** and leave a message including your phone number. Your call will be returned within 2 business days.

***This is the only number to call for ACH information—please DO NOT CALL OUR WEST VIRGINIA OFFICES.***

Thank you.

**Jay-Bee Production Company**  
**By its agent DMRB Services, LLC**  
**Authorization Agreement for Automatic Direct Deposit (ACH Credits)**

**Company Name:** Jay-Bee Production Company

I (we) hereby authorize Jay-Bee Production Company, hereinafter called **Company**, to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my (our) \_\_\_ **Checking** \_\_\_ **Savings Account (select one)** indicated below and the depository named below, hereinafter called **Depository**, to:

**Depository**

**Name** \_\_\_\_\_ **Branch** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Bank Routing #** \_\_\_\_\_ **Account #** \_\_\_\_\_

This authorization is to remain in full force and effect until **Company** has received written notification from me (or either of us, on joint accounts) of its termination in such time and in such manner as to afford **Company** and **Depository** a reasonable opportunity to act on it.

**Name(s)** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Last 4 digits of Social Security #** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Email Address\*\*** \_\_\_\_\_

**\*\* ATTACH A VOIDED CHECK—NO DEPOSIT SLIPS\*\***

**IF INTERESTED, PLEASE FILL OUT AND MAIL TO:**

**Jay-Bee Production Co., 1720 Route 22 E, Union, NJ 07083 or FAX TO: (908) 688-4380.**

**\*\*\*An email address is required for this service as your settlement statement will be processed through email from Jay-Bee Production.**